



कयर बोर्ड
Coir Board

(शुद्ध, लघु, और मध्यम उद्यम, मंत्रालय, भारत सरकार)
(Ministry of MS&ME, Govt. of India)
मार्देशिक कार्यालय, REGIONAL OFFICE

जगमना (उद्योगपुरी) / Jagamara (Udyogpuri)
भुवनेश्वर / BHUBANESWAR-751030
फाक्स / Fax / Phone: 0674-2350078
Email: robbsrcoirboard@gmail.com
Web: www.coirboard.nic.in
www.coirboard.gov.in

No: CB/RO/BBSR/2017-18/4(28)/ 511.

Date: 22/11/2017

To

The General Manager,
District Industries Centre,

scanned copy mailed
Khordha, Puri, J.S. Pur, Kendrapara, Balasore, Keonjhar, Rajepati
Bhadrak, Kendrapara, Nayagarh, Cuttack, Dhenkanal, Ganjam, Jajpur,
Sir / महोदय,

विषय : Commencement of "Coir Artisan Training Programme" – reg.

I am glad to inform that we are going to commence the 1st Batch of "COIR ARTISAN TRAINING PROGRAMME" at our office w.e.f. 01.01.2018 to 30.06.2018. Now, I am enclosing herewith the copy of the Notice Inviting Application dated 22.11.2017 mentioning the salient features of the Training Programme alongwith the format of Application & Bio-data for your kind information and necessary reference.

Your kindness is requested to disseminate the information with concerned officials, entrepreneurs and coir artisans of your district so that the candidates would be motivated to undergo the above training programme.

Thanking you and expecting your kind co-operation.

Yours faithfully/भवदीय,

संलग्न : ऊपरोक्त अनुसार

क्षेत्रीय अधिकारी Regional Officer

Copy to: The Secretary,
Coir Board, Kochi for kind information and necessary reference &
with the request to upload the Notice Inviting Application
dt.22.11.2017 s in the Board's website www.coirboard.gov.in

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NOTICE INVITING APPLICATION

This Office intends to commence the “**COIR ARTISAN TRAINING COURSE**” (06 months duration) at the Regional Office, Coir Board, At – Jagamara(Udyogpuri), P.O. Khandagiri, Bhubaneswar, ODISHA from 01.01.2018 to 30.06.2018 (tentatively). The training course is meant for workers engaged in the coir industry, for skill up-gradation & quality improvement.

The salient features of the Training programme are –

1. Duration : 06 Months.
2. Timing : 09 AM to 05 PM (Monday to Friday)
3. Total number of seats : 20 Nos per batch.
4. Qualification : upto SSLC.
5. Stipend : Rs.1,000/- per month, payable through Bank on completion of the training.
6. Accommodation : Rs.150/-only per month towards cost & travelling expenses, on completion of the training programme.
7. Timeline : Timeline should be strictly maintained.
8. Course certificate : The trainee has to undergo a Test and the successful trainees will be provided with course certificate.
9. Age limit : Between 18 to 45 years with 05 years relaxation for SC & ST candidates.
10. Courses offered : Spinning & rope making, Dyeing & shade matching, Weaving of mats & mattings on Anugraha loom.


The interested candidates are requested to submit the Application & Bio-data in the prescribed format duly signed on or before 05 PM of 15.12.2017.

The Application form can be downloaded from the Coir Board website www.coirboard.gov.in and can also be obtained from the Regional Office, Coir Board, Jagamara(Udyogpuri), P.O. Khandagiri, Bhubaneswar during the office hours i.e. 09 AM to 05.30 PM on the working days.

Date: 22.11.2017

Place: Bhubaneswar.

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REGIONAL OFFICER / Regional Officer
कोयल बोड / COIR BOARD
भारत सरकार / Govt. of India
भुवनेश्वर-३० / Bhubaneswar-30
Tel/Fax No 0674-2350078

COIR BOARD

REGIONAL OFFICE, BHUBANESWAR

APPLICATION FOR COIR TRAINING COURSE

Name of Training Course applied for : Artisan's Training Course

GENERAL DETAILS

1. Name of Candidate :
2. Postal Address :

3. Date of Birth :
4. Father's Name :
5. Father's Occupation :
6. SC/ST/OBC/General Category :
7. Sex : Male/Female

EDUCATION

8. Educational Qualifications :

EMPLOYMENT

9. Type of Organization : Govt./Co-operative./Others
10. Nature of present employment : Temporary/Permanent
11. Post held & Scale of pay :
12. Experience in Coir Industry :
13. Mobile No. :

REFERENCE

14. Name and address of 2 responsible persons to whom a reference about the candidate can be made
1.
2.

CERTIFICATE BY CANDIDATE

Certified that the particulars furnished above are correct to the best of my knowledge and information.

Place:

Date:

Signature:

Name:

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Contd..

Certified that Shri/Smt.....is working as an employee of this coir co-operative society/coir factory/Government for the lastYears andmonths and to the best of my information and knowledge the particulars furnished above are correct.

Signature

Name & Address of the Sponsoring Authority

Place:

Date:

Note:-

1. Application should accompany with attested copies of certificates in support of qualifications, age and experience.
2. Candidates selected for Artisans Training Course are required to execute an agreement in a plain paper in the prescribed format at the time of joining.
3. Candidates selected for Artisans Training Course has to submit the Certificates in Original proving education qualification at the time of joining. The same will be returned him/her only after the completion of Training Course.
4. Candidates selected for Artisans Training Course has to submit the Copy of Aadhar Card, Bank Account Details and Two Passport size Photographs.

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BIO-DATA

Name :
Residence Address :

Date of Birth :
Religion & Caste :
Aadhar Number :
Bank A/c. No. with IFSC No. :
Name of Bank with Branch :
Educational Qualifications :
Technical Qualifications :
Experience :
Present Position :
Name of Father/Husband :
References :
Contact Phone Number :
E-mail :
Opinion about the training :

I hereby declare that the information given is true to the best of my knowledge and belief.

(Name & Signature)

Place:

Date:

S/S