



# कयर बोर्ड Coir Board

(सूक्ष्म, लघु और मध्यम उद्यम मंत्रालय, भारत सरकार  
Ministry of MS&ME, Govt. of India)

कयर हाउस, एम.जी.रोड., कोच्ची - 682016  
Coir House, M.G. Road, Kochi - 682016  
तार / Gram : COIR BOARD  
दूरभाष / Ph : 0484-2351954, 2351807, 2351788  
फैक्स / Fax : 0484-2370034, 2354397  
ई-मेल / E-mail : coir@md2.vsnl.net.in  
वेब / Web : www.coirboard.nic.in, www.coirboard.gov.in

**OFFICE ORDER No.....04.....DATED...10-05-2018.....**

**Sub: Dispensation of posting on work arrangement -reg.**

Smt.Jolly Madhu, Hindi Translator, who was attached to Marketing Division, in addition to her duties in Hindi Section, vide Office Order No.6 dated 29.04.2015, stands relieved of her duties in Marketing Division and posted back to Hindi Section, with immediate effect.

Development Officer(Mktg.) may relieve Smt.Jolly Madhu, immediately with instructions to report for duty in Hindi Section.

This issues with the approval of Chairman, Coir Board.

*Approved for issue*

Sd/-  
SECRETARY

*[Signature]*  
ADMINISTRATIVE OFFICER

To

Smt.Jolly Madhu,  
Hindi Translator,  
Head Office, Kochi

Copy to:

1. Director, RDTE, CCRI, Kalavoor
2. Joint Director(Plg.)
3. Senior Accounts Officer
4. Development Officer(Mktg.)
5. Domestic Marketing Section
6. Hindi Section
7. All Sections/Branch Officers in the Head Office
8. All Sub Offices and SR&SDs
9. Accounts Section
10. Personal file
11. Stock file
12. E-office Notice Board
13. Coir Board website

**(Issued from file No.A-22020/7/2015-ADM(PERSONNEL))**