



कयर बोर्ड Coir Board

(सूक्ष्म, लघु और मध्यम उद्यम मंत्रालय, भारत सरकार
Ministry of MS&ME, Govt. of India)

कयर हाउस, एम.जी. रोड., कोची - 682016
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OFFICE ORDER No. 3.2...DATED..04..12..2020

Sub: Certification of ISO 9001-2008 for Coir Board H O-reg.

The additional charge of Management Representative given to Smt. Anita Jacob, Deputy Director(REMOT) to liaison with various Departments, Certification Agency, Management, etc., for obtaining ISO Certification to Coir Board vide Office Order No. 97 dated 12.01.2015 stands cancelled. Accordingly, charge of the Management Representative to liaison with various Departments, Certification Agency, Management, etc., in the matters pertaining to ISO Certification of Coir Board, is given to Smt.K.Premalatha, Deputy Director (TC&ER), in addition to her normal duties, with immediate effect.

This issues with the approval of Chairman, Coir Board.


ADMINISTRATIVE OFFICER

To

1. Smt.Anita Jacob,
Regional Officer, Kerala and Director, RDTE i.c.,
CCRI, Kalavoor.
2. Smt. K.Premalatha,
Deputy Director (TC & ER),
Head Office.

Copy to:

1. Regional Officer, Kerala and Director, RDTE i.c., CCRI, Kalavoor
2. Senior Accounts Officer
3. Joint Director(Plg.) & Director(Mktg.) i.c
4. Accounts Officer(IA)
5. Administration(Estt.) Section
6. All Sections/Branch Officers in the Head Office
7. All Sub Offices and SR & SDs
8. Accounts Section
9. Personal file
10. Stock file
11. E-Office Notice Board
12. Board's Website.

(Issued from file No. A-54/1/2020-ADM -PERSONNEL)