

कयर बोर्ड COIR BOARD

(सृक्ष्म, लघु और मध्यम उद्यम मंत्रालय, भारत सरकार ॐ Ministry of MSME, Govt. of India) एम.जी.रोड / M.G. Road कोच्ची / Kochi-682 016 दुरभाष / Ph: 0484-2351954 2351807, 2351788 डे-मल / ह्-mail:adm@coirboard.org info@coirboard.org वेब / Web:www.coirboard.gov.in

क यर हउस / Coir House

OFFICE ORDER No. 43 DATED .. L. 20.7 .. 2024

Sub: Estt.-Transfer & Posting-reg.

Shri.Prashant Pathak, Lower Division Clerk, Hindi Section, Head Office, Kochi is transferred and posted to SR&SD, Dehradun, with immediate effect.

Shri.Gowthaman G., Hamal Cum Stitcher, SR&SD, Ernakulam & attached to the Chairman's Office is transferred and posted to Showroom & Sales Depot, Madurai, with immediate effect.

The Officer under whom the transferees are working will relieve them immediately, with instructions to report for duty at the new place of posting, after handing over/taking over of all official belongings etc., if any, held by them under proper authentication.

This issues with the approval of Chairman, Coir Board.

Assistant Director (OL) & Administration Department (i/c.)

To

Shri.Prashant Pathak,
Lower Division Clerk, Hindi Section, Head Office

2. Shri.Gowthaman G., Hamal Cum Stitcher, SR&SD, Ernakulam & Chairman's Office

Copy to:

- 1. Senior Accounts Officer
- 2. Joint Director (CICT) & Director (RDTE) i/c., CCRI
- 3. Joint Director (Plg.) & Director (Mktg.) i/c.
- 4. All Zonal Directors
- 5. SR&SD, Madurai
- 6. SR&SD, Ernakulam
- 7. Hindi Section
- 8. P.S. to Chairman, Coir Board
- 9. Secretary's section, Coir Board
- 10. All Sections/Branch Officers in the Head Office
- 11. All Sub Offices & Coir Board Showrooms
- 12. Accounts Section
- 13. Personal File
- 14. Stock File
- 15. ERS Section: For Necessary action to upload the Order in the E-Office Notice Board & Coir Board Website.

[Issued from file No.A-27/1/2015-Adm (Personnel)]